Recommendation	Proposed Actions/Progress	Success Measures	Responsibility	Date
That a consolidated approach to the Management of the Council's Buildings Assets be adopted.	Operating Model agreed by CMT. Organisational structures developed and	Financial Savings	G Cummings G Cummings/ B McGuckin	April 2010 July 2010
	implemented. Finalisation of service	Consolidated approach for	R McGuckin	June 2010
That the delivery element of the Facilities Management process be	Action Plan for areas of review (e.g. cleaning, security, waste).	Standard approach for all Buildings. Financial savings.	R McCuckin	March 2011
service area as defined in Appendix A of the attached report with the premise that all buildings are considered to be corporate assets.	Develop prioritised maintenance Plan for all Council buildings.	Reduction in high priority maintenance requirements.	G Cummings/ R McGuckin	Sept 2010
The budgets in relation to the management of the buildings be consolidated into one area.	Identify budgets and move to D&NS Technical Services	Flexibility on use and ability to prioritise budgets. Examples of improved use of budgets.	G Cummings/ R McGuckin	June 2010
	That a consolidated approach to the Management of the Council's Buildings Assets be adopted. That the delivery element of the Facilities Management process be consolidated into one service area as defined in Appendix A of the attached report with the premise that all buildings are considered to be corporate assets. The budgets in relation to the management of the buildings be consolidated	Actions/ProgressThat a consolidated approach to the Management of the Council's Buildings Assets be adopted.Operating Model agreed by CMT.That the delivery element of the Facilities Management process be consolidated into one service area as defined in Appendix A of the attached report with the premise that all buildings are considered to be corporate assets.Operating Model agreed by CMT.Dranisational structures developed and implemented.Finalisation of service provision.Develop Plan for areas of review (e.g. cleaning, security, waste).Develop prioritised maintenance Plan for all Council buildings.Develop prioritised maintenance Plan for all Council buildings are considered to be corporate assets.Identify budgets and move to D&NS Technical Services	Actions/ProgressThat a consolidated approach to the Management of the Council's Buildings Assets be adopted.Operating Model agreed by CMT.That the delivery element of the Facilities Management process be consolidated into one service area as defined in Appendix A of the premise that all buildings are considered to be corporate assets.Operating Model agreed by CMT.Financial SavingsDevelop Provision.Finalisation of service provision.Consolidated approach for all building management.Develop Prioritised maintenance Plan for all Council buildings.Standard approach for all Buildings.Develop prioritised maintenance Plan for all Council buildings.Reduction in high priority maintenance requirements.The budgets in relation to the management of the buildings be consolidated into one area.Identify budgets and move to B&NS Technical ServicesFlexibility on use and ability to prioritise budgets. Examples of improved use	Actions/ProgressConstrainedThat a consolidated approach to the Management of the Council's Buildings Assets be adopted.Operating Model agreed by CMT.Financial SavingsG CummingsThat the delivery element of the Facilities Management process be consolidated into one service area as defined in Appendix A of the attached report with the premise that all buildings are considered to be corporate assets.Consolidated approach for all buildings.R McGuckinThe budgets in relation to the management of the point and the buildings be consolidatedDevelop trivitised maintenance Plan for all DavisStandard approach for all Buildings.R McCuckinThe budgets in relation to the management of the point assets.Identify budgets and move to D&NS Technical ServicesFlexibility on use and ability to prioritise budgets. Examples of improved useG Cummings/ R McGuckin

## Appendix 1 - Action Plan – Review of Property and Facilities Management

No	Recommendation	Proposed Actions/Progress	Success Measures	Responsibility	Date
4	That further investigations be carried out into potential partnering solutions.	Scope of services developed in partnership with Darlington. Baseline of services and costs determined. Options analysis and feasibility study.	Feasibility report prepared outlining options and further actions.	G Cummings	Sept 2010